

## Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed	Proposed by
<ol style="list-style-type: none"> <li>1. Regular cleaning of the pavement and exterior of the premises.</li> <li>2. All staff will be properly trained to ensure compliance with the Licence objectives.</li> <li>3. The premises will not be used for any other purpose than that of a Hot Food Takeaway and for the retail of alcohol. All sales of alcohol by delivery only.</li> <li>4. The premises are to operate an effective CCTV system which is to be maintained in good working order at all times the premises are open for business. The recording medium (e.g., disks/tapes/hard drive etc) and associated images are to be retained and securely stored for a minimum period of 30 days and to be made available to the Police/authorised officers of the Licensing Authority upon request.</li> <li>5. The premises licence holder or designated premises supervisor is to provide the Police with the contact details of at least two members of staff (or other person(s) who are trained and familiar with the operation of the equipment so that, at the expense of the premises licence holder, they are able to check that the equipment is operating properly and that they are able to provide copies of recorded data upon request with no more than 24 hours from the time of the request.</li> <li>6. The premises licence holder or the designated premises supervisor must notify the licensing office or the Police in the event of CCTV breakdown or malfunction as soon as it is reasonably practicable and in any event within 24 hours.</li> <li>7. Staff training shall take place on the Licensing Act and Licensing objectives upon commencement of employment and every six months thereafter. A written record of this training is to be maintained and made available to the Police and any authorised officer of the Council for inspection on request.</li> <li>8. The floor of the premises will be well maintained and kept clean and free from tripping obstacles.</li> <li>9. Fire Risk Assessment will be carried out and any directives implemented.</li> <li>10. The entrance and exist will be properly lit and kept free from obstructions</li> <li>11. No smoking will be allowed on the premises. This ban will include electronic cigarettes.</li> <li>12. The DPS/Premises Licence Holder must develop and operate a dispersal policy for clientele leaving the premises.</li> <li>13. Prominent clear and legible notices must be displayed at all exists requesting that customers respect the needs of local residents and</li> </ol>	N/A	Applicant

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<p>to leave the premises and area quietly.</p> <p>14. The outside area is not to be used for licensable activities or for the consumption of alcohol.</p> <p>15. The DPS will ensure that children are not permitted on the premises unless accompanied by an adult after 10.00pm.</p> <p>16. The premises will operate a "Challenge 25" proof of age policy to ensure that any person who appears to be under the age of 25 must produce for thorough scrutiny by staff, proof of identity/age before being sold/supplied alcohol. Only a passport or photo-card driving licence or a proof of age card bearing the official "PASS" accreditation hologram should be accepted as proof of age.</p> <p>17. The premises is to maintain a refusal/incident book to record the details of incidents/descriptions of individuals whenever a member of staff has refused to sell alcohol to a person suspected of being under the age of 18 and record the circumstances of any incident. The book must be made available to the police/authorised officers of the Licensing Authority on request.</p> <p>18. The premises shall display prominent signage indicating that it is an offence to buy or attempt to buy alcohol for a person is under 18 and for a person under the age of 18 to buy or attempt to buy alcohol.</p>		